



Before you begin, please note:

- Only current LASA members are eligible to apply for travel grants for LASA2019. Membership must be renewed by the deadline of September 6, 2018 (17:00 hrs. EDT) (For other key dates, please visit: <http://lasa.international.pitt.edu/eng/congress/important-dates.asp>)
- If someone does not appear in the proposal system is because he/she is not a current LASA member (please ask him/her to pay membership dues: <https://lasa.international.pitt.edu/auth/jru/>)
- Grantees must have not received a travel grant in the last three years and must be presenting an individual proposal or a paper in a panel. Furthermore, they need to fall into one of the eligible criteria which can be seen here: <http://lasa.international.pitt.edu/eng/congress/selectiongrants.asp>
- You will not be able to save a proposal in the system. You must first submit the proposal before you are then able to edit it. In order to prove you have submitted it correctly, you will see a confirmation message on your screen and you will receive an email. You can edit the proposal until the deadline of September 6, 2018 (17:00 hrs. EDT). Please remember to attach your CV and any other required document to your application.
- The travel grantee application is personal and should be submitted only once. Remember that this application count as one of the four active participations (Neither session organizer nor contact person count towards these participations) in the congress.

Below you will find the instructions for submitting a travel grant application for LASA2019:

Step 1: Click on the link: <https://lasa.international.pitt.edu/Proposals/> and enter your LASA member ID and password.

Step 2: Select ‘Submit or Edit a Proposal’.



Step 3: Select ‘Submit a Travel Grant Application’.



Step 4: Read the Travel Grant Information and select ‘Submit Now’.



Nuestra América: Justice and Inclusion

Travel Grants

The LASA Congress Travel Fund and the Student Travel Fund provide direct travel support. Only scholars traveling from Latin America and the Caribbean are eligible for the Travel Fund. Only students enrolled in institutions outside of Latin America and the Caribbean are eligible for Student Funds. The Indigenous and Afro-Descendant Travel Fund provides travel support for indigenous participants at each Congress. The Non-Tenured Fund will be available only for full-time, US Non-Tenured track Professors. The Fund for professors outside Latin America and US will be available for professors not in the US or Latin America.

- ACCEPTANCE OF A PAPER OR PANEL OR AN INVITATION TO PARTICIPATE DOES NOT GUARANTEE FUNDING. Thus, participants are strongly urged to seek other sources of funds when applying through LASA.
- Participants who have received grants in any of the past three congresses (2016, 2017 or 2018) do not qualify for funding.
- Only paper authors are eligible for travel grants. Discussants, chairs and workshop/roundtable participants without papers are not eligible. Co-authors must each submit a travel grant application.
- Failure to accurately fill out every blank on the form or submit a CV with the travel grant will invalidate the travel grant application. (US Non-Tenured need to submit an additional letter from their department stating they are full time and in a non-tenured track)
- Travel grant decisions are expected to be announced no later than December 15, 2018 (Date subject to change based upon availability of funds).

[Submit Now](#)

Step 5: Enter the information on the Travel Grant Request such as the type of travel grant being requested, the justification, etc. Once all the information is entered, click on ‘Accept and Continue’.

Step 6: Ensure your name appears in the Person/Individual Submission section and click on ‘Accept and Continue’.

Note: You may only request your own Travel Grant. You cannot request a travel grant for another participant.

Session Participants:

Selected "Roles" are preceded by a red asterisk *Your name should appear below as the "Applicant." Click the "Accept and Continue" button at the bottom of the page to continue the application process.

#	Person/Individual Submission	Role/Individual Submission Type	Action
1	*Institutional2012 Member2012	Applicant	Remove

Step 1. Accept and Continue
Click the "Accept and Continue" button to continue the application process.

[Accept & Continue](#)

Step 7: Review the information and edit as necessary.

Step 8: **Upload an official letter** (For any Non Tenured track U.S. based professors) **and CV** to your application.

For any Non Tenured track U.S. based professors, an official letter confirming a non-tenured track, full time position should be uploaded as well clicking “Upload Official Letter” (I), then ‘Seleccionar Archivo’ (II) and finally ‘Upload’.

To upload the CV, click ‘Upload CV Document’ (III) and then click on ‘Seleccionar Archivo’(II). Find your CV and select ‘Accept and Continue’.

Submission Summary.

IMPORTANT: If you have not done so already, you must upload one or two documents:

1. Curriculum Vitae document. Click the link at the bottom of the page to upload a CV. (required for all applications)
2. Official letter stating US-based, full time, non tenured track position. Click "upload official letter" to upload a letter. (required for US-based, full time, non tenured track applications only)

Travel Grant Request [Edit Travel Grant Request](#)
Fund specifically designated for the travel of indigenous and Afro-descendant intellectuals residing in Latin America.

Travel Request Justification [Edit Travel Request Justification](#)
Resumen de justificación

Participants [Edit Participants](#)
(Applicant) Milagros Cabrera, mcabrera@lasaweb.org; Latin American Studies Association

Official Letter: [I](#) → [Upload Official Letter](#)

CV Document [III](#) → [Upload CV Document](#)

You Have Not Uploaded a CV Document. Click here to upload now.

[Accept and Continue](#)

Upload Document (Please read the instructions carefully).

Use this form to upload a curriculum vitae for the grant applicant. Click the "Browse" button to select the file you wish to upload.

You may upload one of the following formats: Microsoft Word (doc format is preferable to docx), Adobe PDF, Word Perfect, Plain Text, Rich Text Format(rtf).

Click the "Upload and Continue" button to complete the process. You will receive confirmation of your application by email within twenty-four hours.

All files will be converted to Adobe Acrobat format before they are reviewed. If [II](#) → [Seleccionar archivo](#) Ningún archivo seleccionado

[Accept and Continue](#)



Step 8: Review the information, edit as necessary and then click on 'Accept and Continue'.

You have now submitted a travel grant application for LASA2019. You will receive a confirmation message on your screen and a confirmation email on your submission. If you do not receive an email, please contact lasa@pitt.edu to verify the submission went through before September 6, 2018 at 17:00 hrs. EDT.

Thank you for your interest in LASA2019!